



Art | Nature | Wellbeing

POSITION OPENING

Video and Communication Intern

ABOUT BRUSHWOOD CENTER

Located among pristine woodlands in the Ryerson historic home in Riverwoods, IL., Brushwood Center at Ryerson Woods promotes the importance of nature for nurturing personal and community wellbeing, cultivating creativity, and inspiring learning. In doing so, we honor the legacy of those who came before us on this land and champion a region where people will care about and for nature. Brushwood Center is a 501 c3 nonprofit organization.

POSITION DESCRIPTION

The candidate will work with the Executive Director and Brushwood Center staff to oversee Brushwood Center's video editing process for Brushwood Center events. The candidate will also assist in Brushwood Center's website content updates and other communication outreach as needed. The ideal candidate has an appreciation of the importance of art and nature for human wellbeing. Applicants should enjoy working with people, developing new partnerships and relationships, and being part of a team. This position will also assist with other Brushwood Center programs and facilities projects as needed.

TERM: ASAP, 8-12 weeks

HOURS: Approximately 30 hours a week

RATE: \$20 an hour

QUALIFICATIONS

- Must be a military veteran and be able to show proof of status
- Must live in a zip code starting with 606
- Ability to work remotely and allow some flexibility in scheduling. Computer will be provided.
- Must have video editing experience including preferably in iMovie and/or Final Cut Pro.
- Preferably HTML and CSS experience
- Must be available on evenings and weekends as needed
- Strong written, oral and interpersonal communication skills
- Excellent organizational and time management skills and practiced problem solver
- Must be proficient in MS Office Suite and preferably in multiple social media sites
- There are income requirements for this position. This position is funded through a partnership with National Able Network. Candidate must be at or below 125% of the poverty level in the last 90 days to be accepted. If you are interested, please apply for this position and National Able Network will determine your eligibility.

Interested candidates should submit a cover letter and resume to contact Jessica Klinge, at jklinge@brushwoodcenter.org for more information.